

Burke High School PTO

Parent/Teacher Organization



Date | Time 8/27/2018 7:00 PM

Location Burke High School Library

Type of meeting	Annual Meeting
Facilitator	Susie Gundersen
Note taker	Christine Goetzinger

Attendees: PTO Membership

Please Read:

- Tentative Budget 2018/19
- Minutes – April 9, 2018

Agenda Items

Topic	Presenter	Time allotted
<input type="checkbox"/> Welcome	Susie Gundersen	5 Minutes
<input type="checkbox"/> Principal Welcome	Gaye Lannan	10 Minutes
<input type="checkbox"/> PTO Budget	Susie Gundersen/Alan Hauschild	15 Minutes
<input type="checkbox"/> Secretary's Report	Christine Goetzinger	5 Minutes
<input type="checkbox"/> Treasurer's Report	Alan Hauschild	5 Minutes
<input type="checkbox"/> AP & Dual Enrollment	Jane Luethge	15 Minutes
<input type="checkbox"/> Kudos/Upcoming Events/Closing Remarks	Susie Gundersen	5 Minutes

Other Information

Next Meeting:

- September 10, 2018 at 7:00 PM – Burke High School Library
- Guest Speaker: David Groth, Vocal Music & Deborah Ward, ACT Prep Opportunities

Upcoming Events:

- September 21, 2018 – Alumni Tailgate
- September 22, 2018 – Homecoming Dance
- September 26, 2018 – Open House Freshman Panel (Tentative Date)
- September 27, 2018 – Teacher Cookie Jar
- October 4, 2018 – Meet And Greet With Dr. Cheryl Logan

Burke PTO 2018-19 Cash Flow Statement

Updated on 8/21/2018

Beginning Checking Account Balance

	<u>Budget</u>
Revenue	
Academic Recog. Ceremony Donation	0.00
Oct Bake Sale	500.00
Bricks	200.00
Nov Burke Bash:	0.00
Ticket Sales	13,400.00
Ads	1,000.00
Donation	1,500.00
Silent Auction	10,000.00
Live Auction	0.00
Paws for a Cause	5,025.00
Wine Pull	700.00
PayPal Transaction Fees	0.00
IATS Transaction Fees	0.00
Donations	0.00
Interest	0.00
Aug Membership	3,300.00
Other	0.00
Aug Post Prom Donations	750.00
Apr Post Prom Ticket Sales	3,500.00
Supply Drive Donations	0.00
Oct Yard Signs	300.00
Total Revenue	<u>40,175.00</u>
Expenses	
Feb ACT Test Prep	1,100.00
Apr Academic Recognition Ceremony-Hospitality	400.00
Alumni Relations-Database/Communications	1,000.00
Bricks	40.00
Bulldog Tunnel	0.00
Nov Burke Bash-Bid Pal	2,900.00
Nov Burke Bash	10,300.00
Dec Burke Bash Club Level Tables	2,000.00
Aug Burke PTO Membership Drive	250.00
Donation to Garden Project	0.00
Sept Hospitality-Aug 24th Tent-Teacher Tailgate	800.00
Aug Hospitality - Back to School Breakfast	1,350.00
Hospitality - Miscellaneous Supplies	150.00
Aug Hospitality - 9th Grade Welcome Day	500.00
May Hospitality - Teacher Appreciation (5/7-5/11)	1,100.00
Sept Hospitality - Teacher Apprec. Gifts/Birthdays	1,500.00
Mar Hospitality - Teacher Conference Dinner	1,000.00
Dec Hospitality - Teacher Holiday Lunch	1,400.00

	<u>Budget</u>
Nov Hospitality - Teacher Thanksgiving Lunch	120.00
Mar Insurance	250.00
Miscellaneous	100.00
Meet and Greets & Dr. Logan Welcome	500.00
Feb Non-Profit Fee	0.00
Paws for a Cause (Positivity signage) 2017-2018	5,025.00
Paws for a Cause (ACT) 2016-2017	0.00
May Post Prom	8,200.00
Principal's Discretionary Fund	1,500.00
Prior Year Budgeted Expenses	0.00
PTO Communications	300.00
PTO Discretionary	250.00
Recruitment Signs	0.00
May Scholarships	5,000.00
Sept Staff Grants including one \$1,000 jumbo grant	10,000.00
Teacher Collaboration Room (Keurig, coffee)	250.00
Teacher of the Year (Honors Night Plaque)	250.00
T-Shirts for New Teachers	200.00
Website Maintenance Fee	250.00
Writing Center	0.00
Jan 8th Grade Open House	1,000.00
Total Operating Expenses	<u>58,985.00</u>
Net Income (Loss)	<u><u>(18,810.00)</u></u>

Burke PTO Minutes - April 2018

Meeting was called to order at 7:00 p.m.

Guest Presenter: Angela Wolfe

She teaches yearbook, school newspaper, and digital formatting. The size of the yearbook and the groups it covers has grown over the past couple of years while the price of the book has gone down. Burke has made a conscientious effort to lower the cost of the book while improving the quality. It is a student lead product and the demand to be in this class has gone up over the last couple of years. You can purchase a copy of the yearbook at yearbookforever.com.

Ms. Monica Dixon:

She gave a brief presentation about a change in the behavior plan. The district is going to be rolling out a positive support system plan. She shared a video regarding Generation Z (encompasses our high school students) and how they view the world differently due to how rapidly the world has changed during their lives.

Voting of New Board Members:

Christine Goetzinger and Alan Hauschild were approved as the newest PTO board members. Christine will be the secretary and Alan will be the treasurer. A sincere thanks to both Christine and Alan for volunteering to serve.

Secretary's Report: Minutes were approved.

Treasurer's Report: Current balance is \$75,643.53

New Business:

Student walk-out is scheduled for April 20. Students leading this movement have been working with administration to ensure that it is a positive experience. School has stated that students who miss class will be counted as truant and will need to make up any course work missed during that time per district policy.

Kathy Alber is entering Burke into a contest put on by a local landscaping company. The prize is \$10,000 to improve school grounds.

Meeting adjourned at 8:00 p.m.